

Joint Appropriations Subcommittee on Justice and Public Safety

Committee Protocol

1. Please do not speak unless recognized by the chair.
2. Once recognized by the chair, state your name and who you represent.
3. Stand up when speaking.
4. Presenters may not recognize members from the audience to answer questions; only the chair has the authority call on someone to speak in committee.
5. No materials may be distributed to the committee without prior approval from the chair.
6. Any handouts must be provided in pdf format to the Committee Clerk no later than 3 p.m. the day before committee.
7. Copies must be double-sided, three-hole punched, and stapled in the corner. If slides are being printed, two slides per page is preferred.
8. Copies need to be in the subcommittee room no later than thirty minutes before the scheduled meeting time.
9. Please respect your fellow presenters and adhere to the time limits.